



Bylaw No. 2008-27

Disclaimer:

This information has been provided solely for research convenience. Official bylaws are available from the Office of the City Clerk and must be consulted for purposes of interpretation.

Office Consolidation

THE CEMETERIES BYLAW, 2008

Bylaw No. 2008-27

Including Amendments to December 3, 2019

This Bylaw has been consolidated under the authority of the City Clerk. It represents proof, in absence of evidence to the contrary of:

- a) the original bylaw and of all bylaws amending it; and**
- b) the fact of passage of the original and all amending bylaws.**

AMENDMENTS

DATE PASSED

Bylaw No. 2010-23

April 26, 2010

Bylaw No. 2011-68

November 21, 2011

Bylaw No. 2013-86

December 16, 2013

Bylaw No. 2014-80

November 27, 2014

Bylaw No. 2015-66

December 7, 2015

Bylaw No. 2018-7

February 26, 2018

Bylaw No. 2019-59

December 3, 2019

BYLAW NO. 2008-27

THE CEMETERIES BYLAW, 2008

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

1 This Bylaw may be cited as "The Cemeteries Bylaw, 2008".

Interpretations

2 In this Bylaw:

“**authorized decision-maker**” means the executor or administrator of the estate of a deceased person, or any other person authorized by law to act in the circumstances; and if no one can be located using reasonable efforts, or no one is willing to act or the identity of the deceased is not known, the Director may make any decision required to be made by an authorized decision-maker pursuant to this Bylaw;”

"care and maintenance" means the long-term care and maintenance of cemeteries;

"Care and Maintenance Fund" means a fund that is established pursuant to section 23 of The Cemeteries Act, 1999 for the purpose of providing for the long-term care and maintenance of the cemeteries;

"Cemetery" means Regina Cemetery or Riverside Memorial Park Cemetery, as the context requires;

"child" means an individual 10 years of age or less;

"City" means the City of Regina;

"columbarium" means a structure or building in a Cemetery designed for the purpose of storing or interring cremated human remains in sealed compartments or niches;

"decoration" means anything placed in the cemetery, whether on a memorial or not, that is not in accordance with the specifications set out in Schedule "C", such as cut flowers, spiritual or religious objects or mementos;

"Deferred Payment Plan" means an option to pay for the purchase of cemetery products and services over a specified period of time, rather than full payment at the time of purchase.

"Director" means the Director assigned responsibility for City-owned cemeteries by the City Manager and includes anyone acting as his or her designate in carrying out the provisions of this Bylaw;

"infant" means an individual no more than two years of age and may include inter-foetal remains;

"interment" includes:

- (1) the burial of human remains or cremated human remains in a Cemetery;
- (2) the inurnment of cremated human remains in a columbarium; or
- (3) the entombment of human remains in a mausoleum;

"interment rights" means a license granted by the City to a person to allow an interment in a designated lot, niche or mausoleum in accordance with this Bylaw and The Cemeteries Act, 1999;

"license" means the interment rights for a lot or niche within a Cemetery ;

"Licensee" means a person to whom a license has been issued pursuant to this Bylaw;

"Lot" means a space in a Cemetery used or intended to be used for the burial of human remains or cremated human remains;

"mausoleum" means a structure or building designed for the entombment of human remains in tombs, crypts, compartments or vaults;

"memorial" means a marker, headstone, monument or plaque that is used to memorialize a deceased person or persons;

"memorialization" includes:

- (1) any inscription or lettering on a memorial; and
- (2) any ornamentation that is permanently affixed to a memorial and used to identify a lot or niche or memorialize a deceased person or persons;

"niche" means each individual compartment to be used for the interment of:

- (1) in a columbarium, cremated human remains;
- (2) in a mausoleum, human remains or cremated human remains.

"normal Cemetery business hours" means the normal Cemetery business hours and business days as set by the Director from time to time;

"person" means an individual, partnership, association or corporation;

"veteran" means a person entitled to interment in the Field of Honour and who is a past or present member of the Canadian Armed Forces, para-military forces (R.C.M.P.), Allied Forces or other like group as determined at the discretion of the Director.

(#2014-80, s.s. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13, 2014, #2019-59, s. 1, 2019)

Licenses

- 3 (1) Subject to the other provisions of this Bylaw and to The Cemeteries Act, 1999 and the regulations thereto, where a person makes an application in the form provided by the Director and pays the requisite fees, the Director shall issue to the person a license for the exclusive use of a lot or a niche.
- (2) The Executive Director, City Services or his or her designate is delegated the authority to negotiate and approve on behalf of the City an agreement with any person for the construction, purchase and maintenance of, columbaria, lots, mausoleums or memorials for the exclusive use of that person or an agreement setting aside an area of the cemetery as a designated area.
- (3) For columbaria, lots, mausoleums or memorials constructed, designated or purchased pursuant to an agreement made in accordance with subsection (2), the fees and charges in Schedule "A" for the cemetery license, memorials and memorialization, care and maintenance and lot or niche purchases as set out in Schedule "A" shall not apply and the fees and charges applicable to those cemetery goods and services shall be negotiated as part of the agreement for purchase, construction or designation. All other fees and charges in Schedule "A" shall continue to apply.

(#2014-80, s.s. 13 and 14, 2014)

Fees and Charges

- 4 (1) Subject to subsections 3(2), the license fees and all charges for work done or services rendered at a Cemetery shall be in accordance with the fees and charges as set out in Schedule "A".
- (2) The fees and charges in Schedule "A" shall exclude provincial and federal taxes and all applicable taxes shall be charged in addition to the fees listed in Schedule "A".
- (3) The fees and charges set out in Schedule "A" come into effect on the date specified in Schedule "A" or, where no date is specified in Schedule "A",

on the first date of the month following the passage of the Fee Schedule by City Council.

(#2014-80, s. 15, 2014)

4.1 (1) The Director may make available a Deferred Payment Plan for a pre-need product or service on any terms deemed reasonable by the Director provided that payment in full is required before any product or service can be provided to the purchaser.

(2) A person who purchases a license or cemetery goods and services under the Deferred Payment Plan shall also pay the Deferred Payment Administrative Fee set out in Schedule "A".

(#2014-80, s. 16, 2014)

Interments

5 The Licensee of a lot, niche and, subject to subsections 3(2) and (3), mausoleum or columbarium or authorized decision-maker thereof shall, prior to any interment:

(1) provide to the Director a properly authorized burial permit or cremation certificate;

(2) complete and submit an application form approved by the Director;

(3) pay all required fees in full in accordance with Schedule "A".

(#2014-80, s. 13, 2014)

6 (1) The Licensee or authorized decision-maker shall give the Director at least two business days notice before the proposed time of interment.

(2) The notice requirement in subsection (1) shall not apply in the case of interment of a person who dies from a communicable disease.

(3) The notice requirement in subsection (1) may be amended by the Director at his or her discretion to accommodate any pressing circumstance.

(#2014-80, s.s.13, 17 and 18, 2014)

7 Interments outside normal Cemetery business hours shall be permitted only as authorized by the Director and on payment of the applicable Surcharge set out in Schedule "A".

(#2014-80, s, 19, 2014)

- 8 (1) Subject to section 7, all funeral processions shall depart the Cemetery no later than 4:00 p.m.
- (2) In the case of departures less than 30 minutes prior to the end of normal Cemetery business hours, the Funeral Home that made the arrangements shall pay the applicable Surcharge as set out in Schedule "A". If a Funeral Home did not make the arrangements then the Licensee, or if the Licensee is deceased, the authorized decision-maker, shall pay the applicable Surcharge as set out in Schedule "A"
- (#2014-80, s.s. 20 and 21, 2014)
- 9 (1) All interments shall take place in accordance with the specifications set out in Schedule "B".
- (2) Notwithstanding subsection (1), the Director may in his or her sole discretion, on written request, increase the number of interments permitted in a lot or niche, having regard to such considerations as the circumstances surrounding the death, the relationship with the deceased, continuity of monuments and landscaping, and any other relevant factor under the circumstances.
- (#2014-80, s. 13, 2014)
- 10 (1) The use of a child lot shall be determined on the basis of the child being 10 year of age or younger and the outside measurements of the casket being no more than 48" in length.
- (2) The use of an infant lot shall be determined on the basis of the child being 2 year of age or younger and the outside measurements of the casket being no more than 24" in length.
- (#2014-80, s.s. 13 and 22, 2014)
- 11 All cremated remains to be interred in an indoor columbarium shall be contained in a fire resistant urn as approved by the Director.
- 12 (1) A burial dome of fibreglass, or a steel or concrete vault must be used for all interments other than interment of cremated remains or remains interred in an infant lot unless otherwise approved by the Director.
- (2) Set up fee as set out in Schedule "A" is required for the use of a burial dome or vault.
- (#2014-80, s. 13, 2014 and #2018-7, s. 2, 2018)
- 12.1 A cremation urn vault must be used for all cremation interments in a standard lot except where a traditional burial casket is already present in that lot.
- (#2018-7, s. 3, 2018)

Interment of Indigent Persons

- 13 (1) The Director shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the City is instructed, in the manner provided for in The Cemeteries Regulations, 2001, to provide interment rights free of charge pursuant to the provisions of The Cemeteries Act, 1999 and any regulations thereto addressing the interment of indigent persons.
- (2) The interment of indigent persons shall occur in single lots, the location of which shall be within the sole discretion of the Director.
- (3) No one may install a memorial on a lot utilized for the interment of an indigent person until the Care and Maintenance Fee as set out in Schedule "A" has been paid.
- (4) No other interments will be permitted in a lot provided pursuant to this section until the lot price as set out in Schedule "A" has been paid.

(#2014-80, s.s. 13 and 23, 2014)

Disinterments

- 14 (1) The disinterment of human remains, shall be permitted only:
- (a) by order of the Chief Coroner;
 - (b) upon issuance of a disinterment permit from the Minister of Health or his or her designate issued pursuant to an application under The Public Health Act, 1994 and the Disease Control Regulations; or
 - (c) where The Public Health Act, 1994 does not apply, upon application by the authorized decision-maker in the form prescribed by the Director;
- and upon payment of the required fee as set out in Schedule "A" and subject to any conditions as determined by the Director.
- (2) A person making an application pursuant to subsection (1) shall ensure that a licensed funeral director is present during the disinterment for the handling and transportation of the human remains.

(#2014-80, s. 24, 2014)

License Transfers

- 15 The Licensee, or if the Licensee is deceased, the authorized decision-maker, may, subject to the approval of the Director and on any terms deemed reasonable by the Director, transfer an unoccupied lot or niche to any individual.
(#2014-80, s. 25 and 26, 2014, #2018-7, s. 4, 2018)

License Returns

- 15.1 (1) The Licensee, or if the Licensee is deceased, the authorized decision-maker, may, subject to the approval of the Director and on any terms deemed reasonable by the Director, return a niche or unused lot to the City.
- (2) The Director may withhold approval of a refund of fees paid for any lot or niche if the Director deems it to be unmarketable.
- (3) A niche may not be returned where the memorialization has been completed on the niche cover and is shared by more than one niche unless the same person is the Licensee or authorized decision-maker for all niches to which the memorialization applies and pays the costs required by subsection (4).
- (4) If memorialization of a niche cover has been completed then the person seeking to return the niche shall pay all costs related to the removal and replacement of the niche cover.
- (5) Upon return of an unused niche or lot, the Licensee or authorized decision-maker as the case may be, shall be entitled to the following:
- (a) for lots or niches with the care and maintenance fee prepaid:
- (i) 85% of the original fee paid including the care and maintenance; or
- (ii) if original proof of purchase price cannot be located or otherwise determined then a refund of \$75.00 will be provided.
- (b) for lots without the care and maintenance fee prepaid:
- (i) 85% of the original fee paid; or
- (ii) if the original proof of purchase price cannot be located or otherwise determined then no refund will be provided; the lot can be surrendered to the City at no cost to the Licensee or authorized decision-maker.

- (6) Upon return of a used niche the Licensee or authorized decision-maker as the case may be, shall be entitled to 85% of the original fee paid, less 10% of the original fee paid for each full or partial calendar year that the niche was occupied
 (#2014-80, s.s. 27 and 28, 2014)

Care and Maintenance Fund

- 16 Unused lots purchased prior to September 12, 1988 may not be used until the Care and Maintenance Fee set out in Schedule "A" has been paid.
 (#2014-80, s.s. 13 and 29, 2014)

- 17 The City shall deposit into the Care and Maintenance Fund all monies collected for care and maintenance pursuant to subsection 13(3), and sections 16 and 24.
 (#2014-80, s. 30, 2014)

Cemetery Reserve

- 18 (Repealed #2014-80, s. 31, 2014)

Care and Maintenance

- 19 The City shall provide long term care and maintenance of the cemetery grounds in the manner as determined by the Director.
 (#2014-80, s. 32, 2014)

Memorials, Memorialization and Foundations

- 20 Subject to the other provisions of this Bylaw, where a person makes an application in the form provided by the Director and pays the requisite fees, the Director shall permit the installation of a memorial or memorialization.
- 21 (1) All memorials and memorialization shall be in accordance with the specifications set out in Schedule "C" and Schedule "D".
- (2) The Director may remove from a Cemetery any decoration; or any memorial or memorialization that does not meet the specifications referred to in Schedule "C" and Schedule "D".
- (3) Neither the Director nor the City shall be responsible for any loss occasioned by any person as a result of the removal of a memorial, memorialization or decoration from a Cemetery in accordance with this section.
 (#2014-82, s. 33, 2014)

- 22 (1) Anyone who wishes to place a Type 3 memorial as set out in Schedule "C" shall:
- (i) apply to the Director in writing for approval; and
 - (ii) provide plans showing the dimensions and design of the proposed memorial.
- (2) The Director may, in his or her sole discretion, approve or deny the application.
- 23 Type 2 and 3 memorials shall be permitted only in sites designated by the Director.
- 24 No one may:
- (1) install a memorial; or
 - (2) make any alteration to any structure in a Cemetery;
- for any lot, niche or mausoleum for which the Care and Maintenance Fee has not been paid until such fee is paid to the City in full.
(#2014-80, s. 13, 2014)
- 25 No one may remove a memorial or memorialization without the prior written approval of the Director.
- 26 (Repealed #2014-80, s. 34, 2014)
- 27 (1) In this section:
- “plant material” means any flora intended for growth including: grass, flowers, trees and hedges and does not include cut flowers or greenery.
- (2) No person may, in a Cemetery:
- (i) place any plant material; or
 - (ii) construct any fence, railing, trellis or coping.
- (#2014-80, s. 35, 2014)
- 28 (1) To preserve the proper appearance of the cemeteries, the Director may remove any memorial or memorialization when it is objectionable or its removal is otherwise considered necessary by the Director.
- (2) When the Director considers any memorial or memorialization removed pursuant to subsection (1) to be of value, the Director shall, where the

address is known, forward a written notice to the Licensee or authorized decision-maker of the deceased notifying them of the removal of the article and that such article may be claimed within 30 days of the date of the notice.

- (3) If no claim is made to the Director after the expiry of 30 days or where no notice can be given, the Director shall dispose of the article.
 - (4) Neither the Director nor the City shall be responsible for any loss occasioned by any person as a result of the removal or the memorial or memorialization or the failure of the Licensee or authorized decision-maker to claim a removed memorial or memorialization within 30 days in accordance with this section and the resulting disposal of the memorial or memorialization.
- 29 Ornaments, including flower holders or vases, crosses and statues, may be permitted on burial lots if they are:
- (1) unbreakable;
 - (2) permanently secured to the base of the memorial;
 - (3) do not exceed 36 centimetres 14 inches in height; and
 - (4) do not project beyond a plumb line from the outside dimensions of the memorial base.
- (#2014-80, s.s. 13 and 36, 2014)
- 29.1 (1) Decorations may be left only on a memorial, lot or niche and are subject to removal and disposal at any time without notice.
- (2) The City shall not be responsible for the loss or removal of any decoration and shall not be required to retain any decoration left in a Cemetery.
- (#2014-80, s. 37, 2014)
- 30 (1) The memorial company shall be responsible for restoring the landscape surrounding a newly installed memorial to the satisfaction of the Director.
- (2) The Director may provide routine maintenance to the foundation of memorials upon request or at the discretion of the Director.
- (#2014-80, s. 38, 2014)

Field of Honour

- 31 (1) The City shall set aside and maintain an area within both Riverside Memorial Park Cemetery and Regina Cemetery as a Field of Honour for the interment of veterans.

- (2) The Field of Honour in the Cemetery shall be under the direction, control and supervision of the Director.
- (3) Pre-need purchases of lots shall be permitted for veterans provided that a location shall not be assigned until the time of need or in accordance with subsection (4).
- (4) The surviving spouse of a veteran may purchase a burial lot adjacent to that of his or her deceased spouse at the time of the deceased spouse's interment, provided that the surviving spouse:
 - (i) is also a veteran;
 - (ii) purchases and installs a standard veteran's memorial on the unused lot at the time a memorial is installed on the lot of the deceased spouse; and
 - (iii) ensures that the memorial referred to in clause (ii) bears the name of the surviving spouse and that memorialization is complete in every detail possible.
- (5) A Licensee who has purchased a lot pursuant to subsection (3) or (4) may transfer the lot back to the City in accordance with section 15.1. The Licensee may not transfer the lot to any other person.
- (6) When the human remains or cremated human remains of a veteran have been interred in a Field of Honour, the human remains or cremated human remains of the veteran's spouse may be interred in that veteran's lot, subject to the following:
 - (i) the interments may be comprised of the cremated human remains of both the veteran and the spouse or the human remains of either the veteran or spouse together with the cremated human remains of either the veteran or the spouse, but in any case, shall not be comprised of the non-cremated human remains of both spouses;
 - (ii) payment of the opening and closing fees as set out in Schedule "A" is made.
- (7) Notwithstanding any other provision of this Bylaw:
 - (i) a memorial in memory of the veteran's spouse and in accordance with the specifications set out in Schedule "C" may be placed on the lot or on the base of the veteran's monument; and

- (ii) the spouse of a veteran may be memorialized on the headstone of the veteran provided the spouse is also a veteran.
 (#2014-80, s. 39, 2014)

Notices

- 32 Notice given to any person pursuant to this Bylaw shall be deemed sufficient if in writing and mailed to the last known address of such person as entered into the Cemetery records.

Miscellaneous

- 33 Pets are permitted in the Cemetery provided they are appropriately restrained and the pet owner removes any defecation.
- 34 All contractors and memorial dealers must report to the Cemeteries Administration Office prior to the commencement of any work and are subject to the direction and control of the Director while in the Cemetery.
- 35 The Director may expel any person or prohibit the entrance of any person who conducts himself or herself in an improper manner within the Cemetery.
- 36 Permission to hold an event in the Cemetery may be granted by the Director on receipt of a written application made 10 business days before the time of the event.
- 36.1 The Director may close the cemetery from time to time as deemed necessary and appropriate by the Director.
 (#2014-80, s. 40, 2014)

Offences and Penalties

- 37 No person shall permit or take part in any unauthorized event in a Cemetery.
- 38 No person shall enter a Cemetery other than through the designated entrance gates.
- 39 (1) No person shall enter a Cemetery or operate a vehicle in a Cemetery outside normal Cemetery visiting hours as posted by the City at the entry to the Cemetery.
- (2) No person shall operate a vehicle in any part of the Cemetery except on the designated roadways unless advance permission of the Director has been received.
- (3) No person shall operate any vehicle at a speed in excess of 20 km/h in the Cemetery, nor park a vehicle in such a way as to cause damage to any turf.

(#2014-80, s. 41, 2014)

40 No person shall write upon, scratch, deface or damage any memorial, memorialization, fence, building or any other structure in or belonging to the Cemetery.

41 No person shall disturb the quiet or good order of a Cemetery by noise or other improper conduct.

41.1 No person shall install or cause to be installed a memorial that is not in compliance with the requirements of this Bylaw

(#2014-80, s. 42, 2014)

42 Any person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- (1) in the case of an individual, to a fine not exceeding \$2000, or in default of payment, to imprisonment for a term not exceeding 90 days;
- (2) in the case of a corporation, to a fine not exceeding \$5000.

Consequential Repeals

43 Bylaw No. 9863, being The Cemeteries Bylaw 1997, is repealed.

Coming into Force

44 This Bylaw comes into force on its passage.

READ A FIRST TIME THIS 12TH DAY OF MAY 2008.

READ A SECOND TIME THIS 12TH DAY OF MAY 2008.

READ A THIRD TIME AND PASSED THIS 12TH DAY OF MAY 2008.

P. FIACCO
Mayor

A. SMALE
City Clerk (SEAL)

CERTIFIED A TRUE COPY

City Clerk

Schedule "A"

2020 and 2021 CEMETERY FEES AND CHARGES

Fee Schedule	2020	2021
Cemetery License Fees – Lot		
Standard Lot - Riverside & Regina	\$1,765	\$1,835
Standard Lot with Continuous Strip Foundation	\$2,320	\$2,415
Option Area Standard Lot	\$2,745	\$2,855
Field of Honour	\$895	\$930
Child Lot	\$645	\$645
Infant Lot	\$260	\$260
Cremation Lot - Single Urn	\$670	\$695
Cremation Lot - Standard with Continuous Strip Foundation	\$1,860	\$1,930
Option Area Standard Cremation	\$2,285	\$2,375
Cemetery License Fees - Columbaria Niche		
Prairie Rose Columbarium - Regina Cemetery	\$2,010	\$2,010
Masonic Columbarium	\$3,830	\$3,980
Indoor/Outdoor Columbarium - Standard	\$3,830	\$3,980
Indoor/Outdoor Columbarium - Premium	\$4,165	\$4,335
Outdoor Columbarium - Family	\$4,970	\$5,165
Interments		
Standard Casket (over 4 feet)	\$1225	\$1,275
Child Casket (up to 4 feet)	\$500	\$500
Infant Casket (up to 2 feet) or infant cremated remains	\$215	\$215
Cremated Remains - Maximum 18" x 18" opening	\$400	\$420
Scattering/Ossuary/ Niche/Oversize opening for Cremated Remains/Additional cremated remains in ground/Non Standard Vault	\$195	\$200
Urn in Casket/Multiple Cremated Remains in Niche same time same location	\$105	\$110
Late afternoon surcharge - for interment services leaving after 4 p.m.	\$370	\$385
Saturday Surcharge - traditional	\$690	\$715
Saturday Surcharge – cremated remains	\$370	\$385
Sunday/Holiday Surcharge – traditional	\$860	\$895
Sunday/Holiday Surcharge - cremated remains	\$460	\$480
Disinterments		
Disinterment - Standard Casket	\$3,625	\$3,770
Disinterment - Child Casket	\$2,050	\$2,135
Disinterment - Cremated Remains - In ground	\$585	\$610
Memorial and Memorialization		
Application Fee	\$150	\$160
Installation of Flat marker (small)	\$240	\$250
Installation of Flat marker (large)	\$330	\$340
Purchase and Installation of Precast Monument Foundation	\$410	\$430
Removal of Precast Monument Foundation or Flat Marker	\$225	\$235
Other		
Legacy Plaque	\$475	\$475
Memorial Plaque - Group memorials only	\$250	\$250

Chapel Bookings (for each full or partial hour)	\$200	\$210
Indoor Columbarium Vase	\$275	\$275
Urn Vault	\$100	\$105
Maintenance Dome/Adult	\$280	\$280
Maintenance Dome/ Base/Adult	\$137	\$137
Maintenance Dome/Child	\$129	\$129
Handling and Set-up Fee	\$220	\$230
Deferred Payment and Administration Fee	\$105	\$110
License Transfer Fee	\$100	\$100
Hourly Service Rate	\$85	\$90
Record Search		
Less than 10 records	\$0	\$0
10-19 records	\$10	\$10
20-29 records	\$20	\$20
30-50 records	\$25	\$25
Record Request	\$15	\$15
Care and Maintenance Fees		
Care and Maintenance - Riverside	25% of current plot price	
Care and Maintenance - Regina	25% of current plot price	

(#2010-23, s. 4, 2010; #2011-68, s. 2, 2011, #2013-86, s. 2, 2013, #2014-80, s. 43, 2014, #2015-66, s. 2, 2015, #2018-7, S. 5, 2018, #2019-59, s. 3, 2019)

Schedule "B"

Interment Options

Riverside Memorial Park Cemetery			
Interment Option	Number of Interments *S – Standard, C – Cremation	S	C
Standard Lot	• after 1 casket up to 3 cremated remains; or	1	3
	• 4 cremated remains with no casket	0	4
Child Lot	• casket or cremation interment of a child and up to 2 cremated remains	1	2
		0	3
Infant Lot	• 1 casket interment of an infant; or	1	0
	• 1 cremated remains of an infant	0	1
Cremation Lot – Single urn	• 1 cremated remains	0	1
Cremation Lot – Standard	• up to 4 cremated remains	0	4
Premium Niche	• up to 2 cremated remains	0	2
Standard Niche (includes Masonic)	• up to 2 cremated remains	0	2
Family Niche	• up to 4 cremated remains	0	4
Scattering Garden or Ossuary	• common area for cremated remains	0	open
Field of Honour Standard Lot	• after 1 casket or cremated remains of a veteran the remains of the spouse	1	1
		0	2
Field of Honour Cremation Lot	• after cremated remains of a veteran the cremated remains of the spouse	0	2

Regina Cemetery			
Interment Option	Number of Interments *S – Standard, C – Cremation	S	C
Standard Lot	• after 1 casket up to 3 cremated remains; or	1	3
	• 4 cremated remains with no casket	0	4
Field of Honour Standard Lot	• after 1 casket or cremated remains of a veteran the remains of the spouse	1	1
		0	2
Prairie Rose Niche	• up to 2 cremated remains	0	2
Scattering Garden	• common area for cremated remains	0	open

(#2014-80, s. 43, 2014)

Schedule "C"

Memorials and Memorialization of Burial Lots

RIVERSIDE MEMORIAL PARK CEMETERY

TYPE 1 MEMORIALS

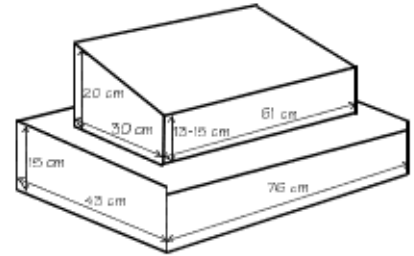
1. Pillow Style Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length: 51 cm (20") minimum; 92 cm (36") maximum
 - Width: 30 cm (12")
 - Height: front 13-15 cm (5-6"); rear 20 cm (8")

(2) Base

- (a) Material: Granite
- (b) Dimensions:
 - Length: 66 cm (26") minimum;
107 cm (42") maximum
 - Width: 43 cm (17")
 - Height: 15 cm (6")



The top must be placed on the base to allow a minimum around the top at any point.

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by cemetery.
- (4) **Placement:** Placed at head of lot, centred over a maximum of 3 adjacent lots.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 3/4") high.

2. Flat Memorial

- (1) **Material:** Granite

(2) Dimensions:

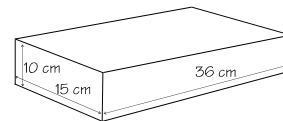
(a) Small

- Length: 36 cm (14") minimum; 45 cm (18") maximum
- Width: 15 cm (6") minimum; 45 cm (18") maximum
- Height: 10 cm (4")

(b) Large

- Length: over 45 cm (18") minimum; 91 cm (36") maximum

- (3) **Placement:** The memorial is set flush with the ground. The memorial can be placed directly over cremated human remains or centred over a maximum of 3 adjacent lots, but in no instance at the head of the lot.

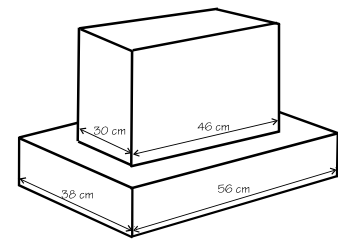


- (4) **Method:** (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 (b) Cast bronze plaque can be affixed to any surface of memorial.
 (c) Ceramic plaques are not permitted.
- (5) **Restriction:** Dimensions of flat memorials are restricted in the following single cremation areas:
 Block 94K, L, M, N, O, P 15 cm (6") x 36 cm (14")
 Block 9A, 9H 45 cm (18") x 45 cm (18")
 Block 45F, 51H, 56O 45 cm (18") x 45 cm (18")
 Block 73T memorialization is restricted to a cast bronze plaque that must be purchased from Cemetery Administration.

3. Child or Infant Memorial

(1) **Top**

- (a) Material: Granite
 (b) Dimensions:
 Length: 45 cm (18") maximum
 Width: 30 cm (12") maximum
 Height: 10 cm (4") minimum to 36 cm (14") maximum including base



(2) **Base (optional)**

- (a) Material: Granite
 (b) Dimensions:
 Length: 56 cm (22") maximum
 Width: 38 cm (15") maximum
 Height: 36 cm (14") maximum including base

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) supplied by the cemetery.
- (4) **Placement:** Placed at head of lot.
- (5) **Method:** (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 (b) Cast bronze plaque can be affixed to any surface of memorial.
 (c) Ceramic plaque can be affixed to the Top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 3/4") high.
- (6) **Restriction:**
- Infant Memorialization is restricted in Block 111P to a cast bronze plaque that must be purchased from Cemetery Administration.
 - Child Lot prices do not include the foundation
 - Base not required, top only can be placed directly onto a foundation for a Child lot only.
 - Small size flat is recommended on Child lot.

TYPE 2 MEMORIALS

4. Upright Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length for 1 lot: minimum 61cm (24"); maximum 91 cm (36")
 - Length for 2 lots: minimum 61cm (24"); maximum width of 2 lots, less 30 cm (12") = 213 cm (84")
 - Length for 3 lots: minimum 61 cm (24") maximum width of 3 lots, less 30 cm (12") = 335 cm (132")
 - Width: 15 cm (6") minimum; 30 cm (12") maximum
 - Height: 122 cm (48") maximum

(2) Base

- (a) Material: Granite
- (b) Dimensions:
 - Length for 1 lot: minimum 76 cm (30"); maximum 106 cm (42")
 - Length for 2 lots: minimum 76 cm (30"); maximum width of 2 lots, less 15 cm = 229 cm (90")
 - Length for 3 lots: minimum 76 cm (30"); maximum width of 3 lots, less 15 cm = 351 cm (138")
 - Width: 43 cm (17") maximum
 - Height: 15 cm (6")

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
- (4) **Placement:** Placed at head of one or more lots in designated areas only.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque not permitted on any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 ¾") high.

5. Veteran's Scroll-Style Memorial

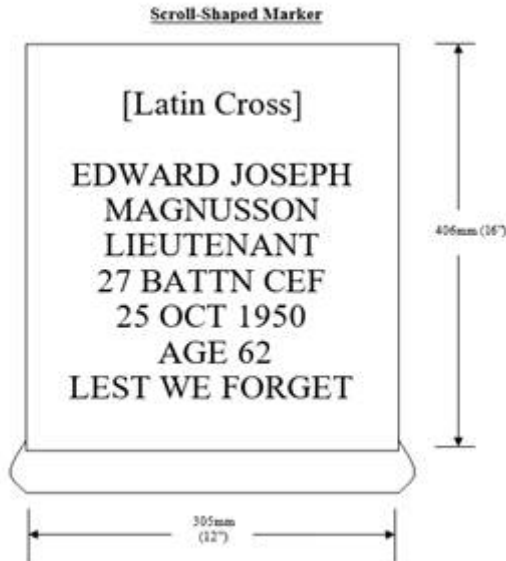
(1) Top

- (a) Material: Barre Light Grey Granite – steeled face, balance sawn
- (b) Dimensions:
 - length: 40.6 cm (16")
 - width: 30.5 cm (12")
 - height/Slope: 20 cm front (8"); 13cm back (5")
- (c) Inscription using 60-degree V-cut:
 - (i) font, Smith Sip #2 or Monu Cad #69;
 - (ii) engraved letters minimum depth 0.6 cm (1/4");
 - (iii) all capital letters;
 - (iv) letter height 2.5 cm (1");

- (v) do not in paint or highlight engraving;
 - (vi) maximum letters per line 12.
- (d) Latin Cross
- (i) height X width 4.1 cm X 2.5 cm (1 5/8" X 1)
 - (ii) width of shaft and cross bar 0.6 cm (1/4")
 - (iii) inscribe using 60-degree V-cut;
 - (iv) an official military crest may be substituted if requested by next of kin;
 - (v) position: top 1.6 cm (5/8") below top of stone.
- (e) Lines
- (i) Line 1: position: top 1.6 cm (5/8") below bottom of Latin Cross, First and last name and post-nominals
 - (ii) Line 2: rank
 - (iii) Line 3: unit+CEF for WWI veterans
 - (iv) Line 4: Date of Death and Age [or year of birth - year of death] (i.e. 1886-1950) and age;
 - (v) Line 5: LEST WE FORGET (This line applies when replacing a marker that had LEST WE FORGET on the original marker)
- (f) Top of Stone
- (i) Line 1: name and post-nominals;
 - (ii) Line 2: rank.

*Typically, one line of text only; use two lines if necessary, 2nd line 1.6 cm (5/8") below first line.

** When replacing a damaged marker, reproduce the wording as it is on the original marker.



(2) **Base**

- (a) Material: Light Barre Grey Granite
- (b) Dimensions:
 - Length: 51 cm (20")
 - Width: 41 cm (16")
 - Height: 10 cm (4")

(3) **Foundation:** None

(4) **Placement:** Placed at head of lot.

(5) **Notes:**

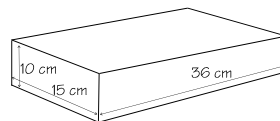
- *Cast bronze plaque not permitted on face of memorial
- **Ceramic plaque not permitted on any surface material

6. Flat Memorial for Veteran's Spouse

(1) **Material:** Granite

(2) **Dimensions:**

- Length: 36 cm (14")
- Width: 15 cm (6")
- Height: 10 cm (4")



(3) **Placement:** Memorial is set flush with the ground. Placed on the lot either directly below the Veteran's memorial or directly over the cremated remains.

(4) Ceramic plaque not permitted on any surface of memorial.

7. Plaque for Veteran's Spouse

- (1) **Material:** Cast Bronze
- (2) **Shape:** Rectangle
- (3) **Dimensions:**
 - Length: 7.5 cm (3")
 - Width: 20 cm (8")
- (4) **Placement:** Centred on front of monument base.
- (5) **Attachment:** Hidden studs.

TYPE 3 MEMORIALS

- 8.** Type 3 Memorials include any memorials not covered by Type 1 or 2. Type 3 Memorials will be allowed only in accordance with sections 23 to 25. The specifications of Type 3 Memorials also apply to mausoleums.

REGINA CEMETERY

TYPE 1 MEMORIALS

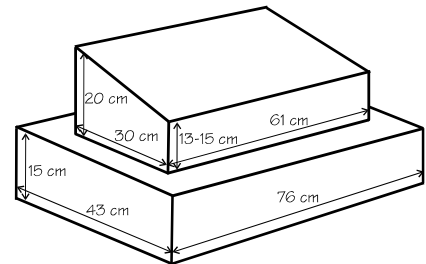
1. Pillow Style Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length: 51 cm (20") minimum; 71 cm (28") maximum
 - Width: 30 cm (12")
 - Height: front 13-15 cm (5-6"); rear 20 cm (8")

(2) Base

- (a) Material: Granite
- (b) Dimensions:
 - Length: 66 cm (26") minimum;
86 cm (34") maximum
 - Width: 43 cm (17")
 - Height: 15 cm (6")



The top must be placed on the base to allow a minimum 6.3 cm (2.5") margin around the top at any point.

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by cemetery.
- (4) **Placement:** Placed at head of lot, centred over a maximum of 3 adjacent lots.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 ¾") high.

2. Flat Memorial

- (1) **Material:** Granite

(2) Dimensions:

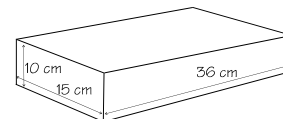
(a) Small

- Length: 36 cm (14") minimum; 45 cm (18") maximum
- Width: 15 cm (6") minimum; 45 cm (18") maximum
- Height: 10 cm (4")

(b) Large

- Length: over 45 cm (18") minimum; 91 cm (36") maximum
- Width: over 30 cm (12") minimum; 61 cm (24") maximum
- Height: 10 cm (4")

- (3) **Placement:** The memorial is set flush with the ground. The memorial can be placed directly over cremated human remains or centred over a maximum of 3 adjacent lots, but in no instance at the head of the lot.



- (4) **Method:** (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 (b) Cast bronze plaque can be affixed to any surface of memorial.
 (c) Ceramic plaque not permitted on any surface of memorial.

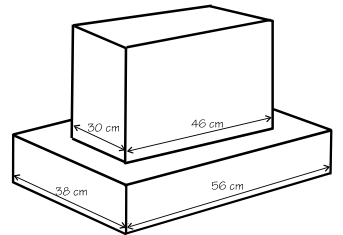
3. Child or Infant Memorial

(1) **Top**

- (a) Material: Granite
 (b) Dimensions:
 Length: 45 cm (18") maximum
 Width: 30 cm (12") maximum
 Height: 10 cm (4") minimum to 36 cm (14") maximum including base

(2) **Base (optional)**

- (a) Material: Granite
 (b) Dimensions:
 Length: 56 cm (22") maximum
 Width: 38 cm (15") maximum
 Height: 36 cm (14") maximum including base



- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
 (4) **Placement:** Placed at head of lot.
 (5) **Method:** (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 (b) Cast bronze plaque can be affixed to any surface of memorial.
 (c) Ceramic plaque can be affixed to the Top of memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 3/4") high.

TYPE 2 MEMORIALS

4. Upright Memorial

(1) **Top**

- (a) Material: Granite
 (b) Dimensions:
 Length for 1 lot: minimum 61 cm (24"); maximum 70 cm (28")
 Length for 2 lots: minimum 61 cm (24"); maximum width of 2 adjacent lots, less 30 cm (12") = 173 cm (68")
 Length for 3 lots: minimum 61 cm (24") maximum width of 3 adjacent lots, less 30 cm (12") = 275 cm (108")
 Width: 15 cm (6") minimum; 30 cm (12") maximum
 Height: 122 cm (48") maximum

(2) **Base**

- (a) Material: Granite
 (b) Dimensions:
 Length for 1 lot: minimum 76 cm (30"); maximum 86 cm (34")

Length for 2 lots: minimum 76 cm (30"); maximum width of 2 adjacent lots, less 15 cm = 188 cm (74")
 Length for 3 lots: minimum 76 cm (30"); maximum width of 3 adjacent lots, less 15 cm = 289 cm (114")
 Width: 43 cm (17") maximum
 Height: 15 cm (6")

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
- (4) **Placement:** Placed at head of one or more lots in designated areas only.
- (5) **Method:**
- (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque not permitted on any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 ¾") high.

5. Veteran's Scroll-Style Memorial

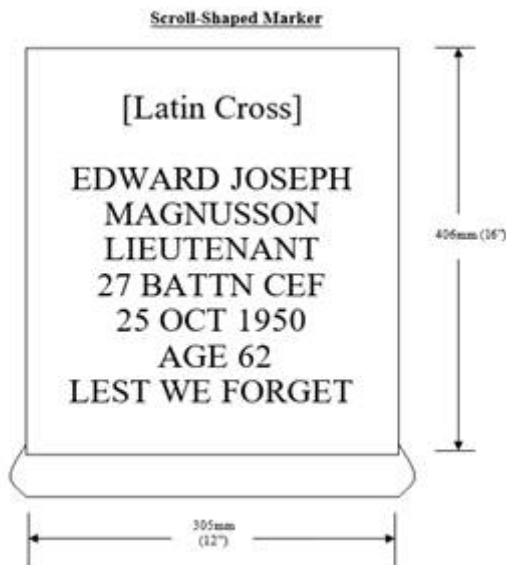
(1) Top

- (a) **Material:** Barre Light Grey Granite – steeled face, balance sawn
- (b) **Dimensions:**
 - length: 40.6 cm (16")
 - width: 30.5 cm (12")
 - height/Slope: 20 cm front (8"); 13cm back (5")
- (c) **Inscription using 60-degree V-cut:**
 - (i) font, Smith Sip #2 or Monu Cad #69;
 - (ii) engraved letters minimum depth 0.6 cm (1/4");
 - (iii) all capital letters;
 - (iv) letter height 2.5 cm (1");
 - (v) do not in paint or highlight engraving;
 - (vi) maximum letters per line 12.
- (d) **Latin Cross**
 - (i) height X width 4.1 cm X 2.5 cm (1 5/8" X 1)
 - (ii) width of shaft and cross bar 0.6 cm (1/4")
 - (iii) inscribe using 60-degree V-cut;
 - (iv) an official military crest may be substituted if requested by next of kin;
 - (v) position: top 1.6 cm (5/8") below top of stone.
- (e) **Lines**
 - (i) Line 1: position: top 1.6 cm (5/8") below bottom of Latin Cross, First and last name and post-nominals
 - (ii) Line 2: rank
 - (iii) Line 3: unit + CEF for WWI veterans

- (iv) Line 4: Date of Death and Age [or year of birth - year of death] (i.e. 1886-1950) and age;
 - (v) Line 5: LEST WE FORGET (This line applies when replacing a marker that had LEST WE FORGET on the original marker)
- (f) Top of Stone
- (i) Line 1: name and post-nominals;
 - (ii) Line 2: rank.

*Typically, one line of text only; use two lines if necessary, 2nd line 1.6 cm (5/8") below first line.

** When replacing a damaged marker, reproduce the wording as it is on the original marker.



(2) **Base**

- (a) Material: Light Barre Grey Granite
- (b) Dimensions:
 - Length: 51 cm (20")
 - Width: 41 cm (16")
 - Height: 10 cm (4")

(3) **Foundation:** None

(4) **Placement:** Placed at head of lot.

(5) **Notes:**

- *Cast bronze plaque not permitted on face of memorial
- **Ceramic plaque not permitted on any surface material

6. Flat Memorial for Veteran's Spouse

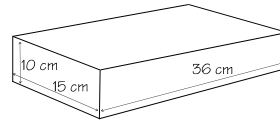
(1) **Material:** Granite

(2) **Dimensions:**

Length: 36 cm (14")

Width: 15 cm (6")

Height: 10 cm (4")



(3) **Placement:** Memorial is set flush with the ground. Placed on the lot either directly below the Veteran's memorial or directly over the cremated remains.

(4) Ceramic plaque not permitted on any surface of memorial.

7. Plaque for Veteran's Spouse

(1) **Material:** Cast Bronze

(2) **Shape:** Rectangle

(3) **Dimensions:**

Length: 7.5 cm (3")

Width: 20 cm (8")

(4) **Placement:** Centred on front of monument base.

(5) **Attachment:** Hidden studs.

8. Headstone-Style Flat Memorial

(1) **Material:** Granite

(2) **Dimensions:**

Length: 36 cm (14") minimum; 86 cm (34") maximum

Width: 15 cm (6") minimum; 61 cm (24") maximum

Height: 10 cm (4")

(3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by Cemetery.

(4) **Placement:** Placed at head of lot.

(5) **Method:** (a) Inscriptions engraved or lasered directly into any surface of the memorial.

(b) Cast bronze plaque can be affixed to any surface of memorial.

(c) Ceramic plaque not permitted on any surface of memorial.

TYPE 3 MEMORIALS

9. Type 3 Memorials include any memorials not covered by Type 1 or 2. Type 3 Memorials will be allowed only in accordance with sections 23 to 25. The specifications of Type 3 Memorials also apply to mausoleums.
(#2019-59, s4, 2019)

Schedule "D"

Memorialization on Columbarium Niches

1. Indoor Columbarium

Method:	Etching on glass
Lettering:	Not restricted
Memorialization Space:	16.5 cm (6 ½") wide x 19 cm (7 ½") high
Placement:	Niche cover
Vases:	Must be purchased from Cemetery Administration
Ceramic Plaques:	Not permitted

2. Prairie Garden (A, B, C)

Method:	Cast bronze plaque 25 cm (10") wide by 25 cm (10") high, must have rounded corners and matching border.
Lettering:	Not restricted
Plaque:	25 cm (10") wide x 25 cm (10") high
Placement:	Mounted on centre of niche cover
Attachment:	Hidden studs
Vases:	Must not extend beyond boundaries of plaque
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 ¾") high

3. Prairie Plaza

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	Family: 33 cm (13") wide x 37.4 cm (14 ¾") high Standard: 33 cm (13") wide x 32.3 cm (12 ¾") high
Attachment:	Holes may not be drilled into the niche cover for attachment of vases, Ceramic plaques or other memorials
Vases:	Patriot, ebony: 7.9 cm (3 1/8") wide x 17.7 cm (7") high; or 3.8 cm (1 ½") wide x 9.5 cm (3 ¾") high
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 ¾") high

4. Prairie View (E, F, G, H)

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	29.8 cm (11 ¾") wide x 30.4 cm (12") high
Attachment:	Holes may not be drilled into the niche cover for attachment of vases, Ceramic plaques or other memorials
Vases:	Patriot, ebony allowed in lower right or left corner: 7.9 cm (3 1/8") wide x 17.7 cm (7") high; or 3.8 cm (1 ½") wide x 9.5 cm (3 ¾") high
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 ¾") high

5. Masonic

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	31.7 cm (12 ½") wide x 31.7 cm (12 ½") wide
Attachment:	Holes may not be drilled into the niche front panel for attachment of vases, Ceramic plaques or other memorials
Vases:	Patriot, ebony: 7.9 cm (3 1/8") wide x 17.7 cm (7") high; or 3.8 cm (1 ½") wide x 9.5 cm (3 ¾") high
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 ¾") high

6. Prairie Lane (1, 2, 3)

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	33 cm (13") wide x 31.1 cm (12 ¼") high
Attachment:	Not permitted
Vases:	Not Permitted
Ceramic Plaques:	Not Permitted

7. Prairie Rose – Regina Cemetery

Method:	Cast bronze plaque
Lettering:	Not restricted
Dimensions:	30 cm (12") wide x 20 cm (8") high
Placement:	Mounted on centre of niche cover
Attachment:	Hidden studs
Vases:	Must not extend beyond the boundaries of the plaque
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 ¾") high

8. Memorial Wall – Riverside and Regina Cemeteries

Method:	Cast bronze plaque; must be purchased from Cemetery Administration
Lettering:	Not restricted
Plaque:	20 cm (8") wide x 7.5 cm (3") high
Placement:	Mounted on exterior surface of the columbarium
Attachment:	Hidden studs
Vases:	Not Permitted
Ceramic Plaques:	Not Permitted

(#2014-80, s. 43, 2014, #2018-7, s. 7, 2018)

ABSTRACT

BYLAW NO. 2008-27

THE CEMETERIES BYLAW, 2008

PURPOSE: To regulate how the business, interment and maintenance services are provided for the Riverside Memorial Park and Regina Cemeteries.

ABSTRACT: This Bylaw replaces Bylaw No. 9863 to reflect changes in customer expectations for death care services and products and the City's business and maintenance requirements for cemetery operations in the current environment. New to this Bylaw is an extension of authority to contractually develop family estate and special interest group sections within the cemeteries.

STATUTORY AUTHORITY: Section 8 of *The Cities Act*

MINISTER'S APPROVAL: N/A

PUBLIC HEARING: N/A

PUBLIC NOTICE: N/A

REFERENCE: Parks and Community Services Committee, May 1, 2008, PCS08-25

AMENDS/REPEALS: Repeals Bylaw No. 9863, *The Cemeteries Bylaw, 1997*.

CLASSIFICATION: Regulatory

ORIGINATING DEPARTMENT: Community and Protective Services